

Directions for Online Submission of Student Directory Data

The **Atholton High School PTSA** is once again compiling a student directory. This directory is for students and their family's use only. Please help us make it complete and accurate by following the directions below to **enter your data online**. It is a very user-friendly process and only takes a few minutes to complete. Please enter your data as soon as possible, but **no later than September 15th**.

The website for data submission is www.MySchoolDirectory.com and the password for AHS is **AHSRAIDERS**. Please enter your data only one time per family, unless you have a dual family situation. Students with dual family situations can be listed with both sets of parents/guardians, addresses, and phone numbers if provided. Even though we are collecting the data online by family, students will be listed individually in the directory. Your email address will be published unless you indicate otherwise. Please note that there is a directed security code to enter before you complete your online submission.

New families, as well as returning families, must enter their data in order to be included in the directory. If you need to make changes to data already entered or if you can't remember if you entered your data or not, please send an email to atholtonhstdirectory@comcast.net

If you do not have access to the internet and wish to have your child(ren) included in the directory, please fill out the form on the reverse side of this letter and return it to the AHS Front Office (the big green PTSA Box) no later than September 15th.

Thank you very much!

AHS PTSA ♦ Partners Together Supporting Atholton ♦ www.atholtonptsa.org
6520 Freetown Road ♦ Columbia, MD 21044

